



**United States Department of Commerce**  
**National Oceanic and Atmospheric Administration**  
NATIONAL MARINE FISHERIES SERVICE  
NORTHEAST REGION  
One Blackburn Drive  
Gloucester, MA 01930

April 10, 2001

«DLR»  
Federal Dealer Number: «DNUM»  
«STRT1»  
«STRT2»  
«CITY», «ST» «ZIP»

Dear «DLR»,

Enclosed are the *Dealer Instructions for National Marine Fisheries Service (NMFS) Weekly Quota Reporting using the Interactive Voice Response (IVR) system for 2001*. These are sent to dealers that have a permit that requires submission of weekly purchase summaries for quota-monitored species. It has become increasingly important that landings data for quota-monitored species be collected on a real-time basis in order to monitor these landings relative to their quota or total allowable catch (TAC). Therefore, dealers must report purchases of quota-monitored species weekly through the NMFS IVR call-in system.

Dealers are also required to report purchases of all species on a trip-by-trip basis. Dealer to dealer transactions are not required to be reported to NMFS, as the primary buyer is responsible for reporting those purchases.

What is an IVR call-in system?

An Interactive Voice Response (IVR) system allows dealers to quickly and easily report their weekly fish and shellfish purchases using a touch-tone telephone. NMFS and several state agencies operate IVR call-in systems. Dealers holding Federal permits for any of the quota-monitored species are required to report their purchases to the NMFS call-in system. Dealers located in states with their own quota monitoring systems may be required to report their purchases to their state system, as well.

IVR Reporting Requirements

The IVR system is designed for dealers to report weekly summaries of their purchases of quota-monitored species. The quota-monitored species are Atlantic bluefish, summer flounder, black sea bass, scup, spiny dogfish, *Loligo* squid, *Illex* squid, Atlantic cod and haddock. Dealers must call weekly to report purchases of these species by state. If no quota-monitored species were purchased during a given week, a negative report must be submitted through the IVR system. If at least one quota-monitored species was purchased and reported, a negative report is not necessary for the other species.

The reporting week begins on Sunday at 0001 hrs (12:01 AM) local time and ends Saturday at 2400 hrs (12:00 midnight). A list of the week-ending dates and the week numbers for 2001 are enclosed. Reports must be submitted by midnight Tuesday, three days after the end of each reporting week.

#### Reporting stock area of Atlantic cod

The IVR system is designed to accept Atlantic cod reports by specific stock area. Thus, dealers should specify on their weekly IVR report whether their purchases of Atlantic cod were caught in the Georges Bank stock area or the Gulf of Maine stock area. If the stock area where the fish were caught is unknown, dealers should specify “unknown”. A break down by stock area will allow NMFS to better monitor the two stocks of Atlantic cod, by improving our ability to provide more accurate landings statistics by stock area.

#### Dealer access codes and additional information regarding the IVR system

This letter includes the weekly reporting instructions, species codes for the quota-monitored species and the codes for each state. Dealers who have not used the NMFS IVR call-in system will be assigned a confidential and unique access code. A code is enclosed in this packet for those dealers. Codes should be kept private and not disclosed to others. In the event that you lose your dealer code, please contact your local Port Agent (list enclosed) and they will be able to provide you with your code. When calling the Port Agent’s office for your code, please supply your dealer permit number as well as your dealer name. Dealer codes will only be changed when a dealer is issued a new Federal Dealer Permit Number.

NMFS IVR – Dealers located in all U.S. states <u>except</u> Massachusetts	
N M F S - I V R - S Y S T E M	All federally permitted dealers, except those located in Massachusetts, are required to report their purchases of quota-monitored species weekly through the <b>NMFS IVR system</b> . The quota-monitored species are: Atlantic bluefish, summer flounder, black sea bass, scup, spiny dogfish, <i>Loligo</i> squid, <i>Illex</i> squid, Atlantic cod and haddock.
	Purchases of quota-monitored species must be reported weekly. The NMFS reporting week begins on Sunday at 0001 hrs (12:01 AM) local time and ends Saturday at 2400 hrs (12:00 midnight). A list of the NMFS week-ending dates and the week numbers for 2001 is enclosed. Reports to the NMFS IVR system must be submitted by midnight Tuesday, three days after the end of each reporting week. A list of instructions for submitting weekly reports through the NMFS IVR system is enclosed.
	Weekly reports to the NMFS IVR system must include:
	<ul style="list-style-type: none"> <li>• Federal Permit Number</li> <li>• Dealer’s Password / Code</li> <li>• State Code where fish were landed</li> <li>• Week Number</li> <li>• Species Code (by stock area if known, for Atlantic cod and haddock only)</li> <li>• Pounds Purchased</li> </ul>

For additional information, please contact the following:

<b>NMFS IVR</b> information	Fisheries Statistics Office	(978) 281-9296 or (978) 281-9209
<b>Federal Dealer Permit</b> information	NMFS Permit Office	(978) 281-9370
Other reporting information	Local Port Agent	See attached list
Other reporting information	Regional Office Email	reporting.ne@noaa.gov
Information mentioned in this letter	Fisheries Statistics Office Website	<a href="http://www.nero.nmfs.gov/ro/doc/nero.html">http://www.nero.nmfs.gov/ro/ doc/nero.html</a>

Sincerely,

John F. Witzig, Chief  
Fisheries Statistics Office

Enclosures

**2001**  
**Dealer Instructions for National Marine Fisheries Service**  
**Weekly Quota Reporting using the IVR System**

The National Marine Fisheries Service reporting week begins at 0001 local time on Sunday and ends at 2400 hours the following Saturday. Reports must be submitted by midnight Tuesday at the end of each reporting week. Reports must be submitted whether you purchased fish or not. If you report purchases for one or more species, you do not need to report negative or "0" for species you did not purchase. It will be assumed that you did not purchase those species for which you do not report. If you did not purchase any quota managed species, you must file negatively. Please refer to the detailed instructions below for these procedures.

If you do not have a touch tone phone, or you have any changes/corrections to make to any previously reported week or you have any problems, **please contact your local port agent.**

Please note that you must still submit your detailed landing reports to the local port agent.

**To report purchases:**      **Call 1-888-284-4904**

- 1) To enter landings, Press **1**.
- 2) Enter your 5 digit permit number followed by the # key.
- 3) Enter your 5 digit dealer code followed by the # key.
- 4) Enter the 2 digit state code (where fish were landed) followed by the # key. \*
- Press **1** if correct, Press **2** to re-enter.
- 5) Enter the 2 digit wave week (number) followed by the # key.
- Press **1** if correct, Press **2** to re-enter.
- 6) Enter the 2 digit species code followed by the # key.
- Press **1** if correct, Press **2** to re-enter.
- 7) Enter the amount of pounds landed followed by the # key.
- Press **1** if correct, Press **2** to re-enter.
- 8) Press **1** to get a confirmation number and exit the system.
- Press **2** to enter landings for another species.
- Press **3** to enter landings for another state.
- Press **4** to enter landings for another wave number.
- Press **5** to get a confirmation number and return to the main menu.

**To submit a negative report:**      **Call 1-888-284-4904**

- 1) To enter a negative report, Press **2**.
- 2) Enter your 5 digit permit number followed by the # key.
- 3) Enter your 5 digit dealer code followed by the # key.
- 4) Enter 2 digit wave week number followed by the # key.
- 5) Press **1** to accept, Press **2** to re-enter.
- 6) Press **1** to get a confirmation number and exit the system.
- Press **2** to enter another wave number.
- Press **3** to get a confirmation number and return to the main menu.

**\* State codes should be reported as the state where fish were originally landed, even if they are transported to or purchased in another state.**

**2001**  
**Dealer Worksheet for National Marine Fisheries Service**  
**Weekly Quota Reporting using the IVR System**

This worksheet is an example of the information needed to submit purchases of quota-monitored species from fishing vessels. It may be copied and used as a personal record for each weekly report submitted using the IVR system.

Call phone number: **1-888-284-4904**

1) Press **1** to enter landings.

2) Enter your 5 digit permit number and your 5 digit dealer code (you may **not** want to write this down)

DEALER NUMBER						DEALER CODE				

3) Follow the prompts to enter landings.

SPECIES NAME	CODE	WEEK No.		STATE CODE		POUNDS PURCHASED
SUMMER FLOUNDER	01					
SCUP	03					
ILLEX SQUID	04					
LOLIGO SQUID	05					
BLACK SEA BASS	07					
SPINY DOGFISH	08					
BLUEFISH	09					
COD (UNKNOWN AREA)	10					
COD (GULF OF MAINE)	11					
COD (GEORGES BANK)	12					
HADDOCK	13					

**COMPLETE LISTING OF SPECIES CODES:**

SUMMER FLOUNDER 01	SCUP 03	LOLIGO SQUID 05	BLACK SEA BASS 07
ATL MACKEREL 02	ILLEX SQUID 04	BUTTERFISH 06	SPINY DOGFISH 08
ATL BLUEFISH 09	COD (Unknown Area) 10	COD (Gulf of Maine) 11	COD (Georges Bank) 12
HADDOCK 13			

**WEEK NUMBER: PLEASE REFER TO ATTACHED TABLE**

**STATE CODES:**

MAINE 22	CONNECTICUT 07	MARYLAND 23	SOUTH CAROLINA 43
NEW HAMPSHIRE 32	NEW YORK 35	DELAWARE 08	GEORGIA 13
MASSACHUSETTS 24	NEW JERSEY 33	VIRGINIA 49	FLORIDA 10
RHODE ISLAND 42	PENNSYLVANIA 41	NORTH CAROLINA 36	LOUISIANA 21

**CONFIRMATION NUMBER FOR THIS CALL:**

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# National Marine Fisheries Service

## Interactive Voice Response System Reporting Periods for 2001

- The National Marine Fisheries Service reporting week begins at 0001 local time on Sunday and ends at 2400 hours the following Saturday. Reports must be submitted by midnight Tuesday at the end of each reporting week.

Reporting Week Number	Begin Date	End Date	Reporting Week Number	Begin Date	End Date
<b>53</b>	Dec-31-2000	Jan-06-2001			
<b>02</b>	Jan-07	Jan-13	<b>28</b>	Jul-08	Jul-14
<b>03</b>	Jan-14	Jan-20	<b>29</b>	Jul-15	Jul-21
<b>04</b>	Jan-21	Jan-27	<b>30</b>	Jul-22	Jul-28
<b>05</b>	Jan-28	Feb-03	<b>31</b>	Jul-29	Aug-04
<b>06</b>	Feb-04	Feb-10	<b>32</b>	Aug-05	Aug-11
<b>07</b>	Feb-11	Feb-17	<b>33</b>	Aug-12	Aug-18
<b>08</b>	Feb-18	Feb-24	<b>34</b>	Aug-19	Aug-25
<b>09</b>	Feb-25	Mar-03	<b>35</b>	Aug-26	Sep-01
<b>10</b>	Mar-04	Mar-10	<b>36</b>	Sep-02	Sep-08
<b>11</b>	Mar-11	Mar-17	<b>37</b>	Sep-09	Sep-15
<b>12</b>	Mar-18	Mar-24	<b>38</b>	Sep-16	Sep-22
<b>13</b>	Mar-25	Mar-31	<b>39</b>	Sep-23	Sep-29
<b>14</b>	Apr-01	Apr-07	<b>40</b>	Sep-30	Oct-06
<b>15</b>	Apr-08	Apr-14	<b>41</b>	Oct-07	Oct-13
<b>16</b>	Apr-15	Apr-21	<b>42</b>	Oct-14	Oct-20
<b>17</b>	Apr-22	Apr-28	<b>43</b>	Oct-21	Oct-27
<b>18</b>	Apr-29	May-05	<b>44</b>	Oct-28	Nov-03
<b>19</b>	May-06	May-12	<b>45</b>	Nov-04	Nov-10
<b>20</b>	May-13	May-19	<b>46</b>	Nov-11	Nov-17
<b>21</b>	May-20	May-26	<b>47</b>	Nov-18	Nov-24
<b>22</b>	May-27	Jun-02	<b>48</b>	Nov-25	Dec-01
<b>23</b>	Jun-03	Jun-09	<b>49</b>	Dec-02	Dec-08
<b>24</b>	Jun-10	Jun-16	<b>50</b>	Dec-09	Dec-15
<b>25</b>	Jun-17	Jun-23	<b>51</b>	Dec-16	Dec-22
<b>26</b>	Jun-24	Jun-30	<b>52</b>	Dec-23	Dec-29
<b>27</b>	Jul-01	Jul-07	<b>53</b>	Dec-30	Jan-05-2002